

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 29th day of August 2016, the City Council of the City of Port Lavaca, Texas, convened in special session at 5:30 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas, with the following members in attendance:

Jack Whitlow	Mayor
Jerry Smith	Councilman, District 1
Tim Dent	Councilman, District 2
Lee Rivera	Councilman, District 3
Jim Ward	Councilman, District 5
Ken Barr	Councilman, District 6, Mayor Pro Tem

And with the following absent:

Rosie G. Padron	Councilwoman, District 4
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Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

- Mayor Whitlow called the meeting to order at 5:35 P.M. and presided.

CONDUCT SECOND PUBLIC HEARING ON PROPOSED 2016-2017 FISCAL YEAR BUDGET

Mayor Whitlow announced that the second public hearing was now open at 5:35 p.m.

Mayor Whitlow announced that the second public hearing on the proposed 2016-2017 Fiscal Year Budget was now closed at 5:37 p.m.

Mayor Whitlow also announced that Council will consider the second and final reading of the ordinance to adopt the 2016-2017 Fiscal Year Budget at the regular meeting scheduled for Monday, September 12, 2016, commencing at 6:30 p.m. at City Hall.

CONDUCT SECOND PUBLIC HEARING ON THE PROPOSED 2016 TAX RATE

Mayor Whitlow announced that the second public hearing was now open at 5:37 p.m.

Mayor Whitlow announced that the second public hearing on the proposed 2016 Tax Rate was now closed at 5:40 p.m.

Mayor Whitlow also announced that Council will consider the second and final reading of the ordinance to adopt the 2016 Tax Rate at the regular meeting scheduled for Monday, September 12, 2016, commencing at 6:30 p.m. at City Hall.

CONSIDER REQUEST OF THE HABITAT FOR HUMANITY OF CALHOUN COUNTY TO WAIVE ALL BUILDING PERMIT FEES AND CITY UTILITY METER INSALLATION FEES FOR THE NEW HOME BEING CONSTRUCTED AT 213 DAVIS AVENUE IN THE CITY OF PORT LAVACA

Ms. Ann Gulsby, Executive Director of Habitat for Humanity advised Council they were building their ninth new home at 213 Davis Avenue in Port Lavaca, Texas. She said Habitat was requesting to waive all building permits and city utility installation fees for this home.

Councilman Barr made a motion to pass the following:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, Council hereby approves the request of the Habitat for Humanity to waive all building permits and city utility installation fees for the new home being constructed at 213 Davis Avenue in Port Lavaca, Texas.

Councilman Ward seconded this motion.

Motion passed by the following vote:

AYES: Smith, Perez, Rivera, Ward and Barr

NAYS: None

CONSIDER FIRST READING OF AN ORDINANCE (S-1-16) APPROVING THE ANNUAL BUDGET FOR THE CITY OF PORT LAVACA, TEXAS AND ADOPTING THE BUDGET DOCUMENT FOR THE FISCAL YEAR OCTOBER 01, 2016 THROUGH SEPTEMBER 30, 2017; REPEALING ALL ORDINANCES OR PARTS THEREOF IN CONFLICT HEREWITH; AND ESTABLISHING AN EFFECTIVE DATE

Mayor Whitlow read for the first reading:

AN ORDINANCE (S-1-16) APPROVING THE ANNUAL BUDGET FOR THE CITY OF PORT LAVACA, TEXAS AND ADOPTING THE BUDGET DOCUMENT FOR THE FISCAL YEAR OCTOBER 01, 2016 THROUGH SEPTEMBER 30, 2017; REPEALING ALL ORDINANCES OR PARTS THEREOF IN CONFLICT HEREWITH; AND ESTABLISHING AN EFFECTIVE DATE

Councilman Rivera made a motion

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT Council hereby approves said ordinance (S-1-16) on this its first reading.

Councilman Ward seconded said motion

Motion passed by the following vote:

AYES: Smith, Dent, Rivera, Ward and Barr

NAYS: None

CONSIDER FIRST READING OF AN ORDINANCE (S-2-16) FIXING THE TAX RATE AND TAX LEVY FOR THE CITY OF PORT LAVACA, TEXAS, FOR THE YEAR 2016, UPON ALL TAXABLE PROPERTY IN SAID CITY OF PORT LAVACA, TEXAS SUBJECT TO TAXATION BY SAID CITY ON THE FIRST DAY OF JANUARY, 2016 IN CONFORMITY WITH THE CHARTER PROVISIONS AND ORDINANCES OF SAID CITY OF PORT LAVACA; APPROPRIATING THE FUNDS DERIVED FROM SAID TAX LEVY TO VARIOUS FUNDS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND ESTABLISHING AN EFFECTIVE DATE

Mayor Whitlow read for the first reading:

AN ORDINANCE (S-2-16) FIXING THE TAX RATE AND TAX LEVY FOR THE CITY OF PORT LAVACA, TEXAS, FOR THE YEAR 2016, UPON ALL TAXABLE PROPERTY IN SAID CITY OF PORT LAVACA, TEXAS SUBJECT TO TAXATION BY SAID CITY ON THE FIRST DAY OF JANUARY, 2016 IN CONFORMITY WITH THE CHARTER PROVISIONS AND ORDINANCES OF SAID CITY OF PORT LAVACA; APPROPRIATING THE FUNDS DERIVED FROM SAID TAX LEVY TO VARIOUS FUNDS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND ESTABLISHING AN EFFECTIVE DATE

Councilman Barr made a motion

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT Council hereby approves said ordinance (S-2-16) on this its first reading.

Councilman Rivera seconded said motion

Motion passed by the following vote:

AYES: Smith, Dent, Rivera, Ward and Barr

NAYS: None

CONSIDER FIRST READING OF AN ORDINANCE (G-10-16) TO MAKE AMENDMENTS TO THE ORDINANCE DESCRIBED IN THE CITY OF PORT LAVACA CODE OF ORDINANCES AS APPENDIX “A” – FEES, RATES AND CHARGES AND ESTABLISHING AN EFFECTIVE DATE

Mayor Whitlow read for the first reading:

CONSIDER FIRST READING OF AN ORDINANCE (G-10-16) TO MAKE AMENDMENTS TO THE ORDINANCE DESCRIBED IN THE CITY OF PORT LAVACA CODE OF ORDINANCES AS APPENDIX “A” – FEES, RATES AND CHARGES AND ESTABLISHING AN EFFECTIVE DATE

Councilman Ward made a motion

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT Council hereby approves said ordinance (G-10-16) on this its first reading.

Councilman Rivera seconded said motion

Motion passed by the following vote:

AYES: Smith, Dent, Rivera, Ward and Barr

NAYS: None

CONSIDER RESOLUTION NO. R-082916-1 AUTHORIZING THE AWARD OF PROFESSIONAL SERVICE PROVIDER CONTRACTS FOR THE 2016 TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT TEXAS CAPITAL FUND AWARD

Councilman Dent made a motion to pass the following:

WHEREAS, the anticipated award of a 2016 Texas CDBG Texas Capital Fund contract requires implementation by professionals experienced in the administration and engineering of federally-funded community development projects;

WHEREAS, in order to identify qualified and responsive providers for these services a Request for Proposals (RFP) process for administration services and a Request for Qualifications (RFQ) for engineering services has been completed in accordance with Texas CDBG requirements;

WHEREAS, the submissions received by the due date have been scored to determine the most qualified and responsive providers for each professional service;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS,

Section 1A. THAT GrantWorks be awarded a contract to provide Texas CDBG project-related **administration services** the 2016 TCF Contract.

Section 1B. THAT G & W Engineers, Inc. be awarded a contract to provide Texas CDBG project-related **professional engineering services** for the 2016 TCF Contract.

Section 2. THAT any and all contracts or commitments made with the above-named services providers are dependent on the successful negotiation of a contract with the service provider.

Councilman Barr seconded said motion

Motion passed by the following vote:

AYES: Smith, Dent, Rivera, Ward and Barr

NAYS: None

CONSIDER AWARD OF BID FOR STOP-LOSS COVERAGE RELATED TO THE CITY'S GROUP HEALTH INSURANCE COVERAGE

Finance Director Jones advised Council that bids were received for stop loss coverage related to the City's Group Health Insurance. Staff recommends Council accept Quote # 1-Renewal, the proposal of American Fidelity, for stop loss coverage and noted that stop loss would remain at \$45,000. A copy of the bid tabulation is in the office of the City Secretary.

Councilman Smith made a motion to pass the following:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby accepts and approves Quote # 1-Renewal, the proposal of American Fidelity for stop loss coverage, related to the City's Group Health Insurance, for Fiscal Year October 01, 2016 through September 30, 2017.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute all instruments necessary to effect the coverage and rates hereby adopted.

Councilman Barr seconded this motion.

Motion passed by the following vote:

AYES: Smith, Perez, Rivera, Ward and Barr

NAYS: None

CONSIDER APPROVAL OF BUDGET AMENDMENTS

Finance Director Jones presented Council with some Budget Amendments for 2015-2016 fiscal year, copy of which is in the office of the Finance Director.

Councilman Barr made a motion to pass the following:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation from staff, Council hereby approves the Budget Amendments for 2015-2016 fiscal year, as presented.

Councilman Ward seconded this motion.

Motion passed by the following vote:

AYES: Smith, Dent, Rivera, Ward and Barr

NAYS: None

CONSIDER APPROVAL OF THE THIRD QUARTERLY FINANCIAL AND INVESTMENT REPORT

Finance Director Jones went over the third quarterly Financial and Investment report for the 2015-2016 fiscal year, a copy of which is in the office of the Finance Director.

Councilman Smith made a motion

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT Council hereby approves the third quarterly Financial and Investment report for the 2015-2016 fiscal year, as presented, a copy of which is in the office of the Finance Director.

Councilman Dent seconded said motion

Motion passed by the following vote:

AYES: Smith, Dent, Rivera, Ward and Barr

NAYS: None

ADJOURN

Councilman Barr made a motion to adjourn the meeting

Councilman Ward seconded said motion

Motion passed by the following vote:

AYES: Smith, Dent, Rivera, Ward and Barr

NAYS: None

Meeting adjourned at 6:33 p.m.

Jack Whitlow, Mayor

ATTEST:

Mandy Grant, City Secretary

PUBLIC NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS, WILL HOLD A SPECIAL MEETING ON MONDAY, AUGUST 29, 2016, BEGINNING AT 5:30 P.M. AT THE REGULAR MEETING PLACE IN COUNCIL CHAMBERS, AT CITY HALL, 202 N. VIRGINIA STREET, PORT LAVACA, TEXAS, TO CONSIDER THE FOLLOWING ITEMS OF BUSINESS:

THE FOLLOWING ITEM WILL BE ADDRESSED AT THIS OR ANY OTHER MEETING OF THE CITY COUNCIL UPON THE REQUEST OF THE MAYOR, ANY MEMBER(S) OF COUNCIL AND/OR THE CITY ATTORNEY:

ANNOUNCEMENT BY THE MAYOR THAT COUNCIL WILL RETIRE INTO CLOSED SESSION FOR CONSULTATION WITH CITY ATTORNEY ON MATTERS IN WHICH THE DUTY OF THE ATTORNEY TO THE COUNCIL UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS MAY BE IN CONFLICT WITH TITLE 5, CHAPTER 551, SECTION 551.071(2) OF THE TEXAS GOVERNMENT CODE.

(All matters listed under the Consent Agenda item are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.)

CALL TO ORDER

AGENDA: (COUNCIL WILL CONSIDER/DISCUSS THE FOLLOWING ITEMS AND TAKE ANY ACTION DEEMED NECESSARY)

1. CONDUCT SECOND PUBLIC HEARING ON PROPOSED 2016-2017 FISCAL YEAR BUDGET
2. CONDUCT SECOND PUBLIC HEARING ON THE PROPOSED 2016 TAX RATE
3. CONSIDER REQUEST OF THE HABITAT FOR HUMANITY OF CALHOUN COUNTY TO WAIVE ALL BUILDING PERMIT FEES AND CITY UTILITY METER INSTALLATION FEES FOR THE NEW HOME BEING CONSTRUCTED AT 213 DAVIS AVENUE IN THE CITY OF PORT LAVACA
4. CONSIDER FIRST READING OF AN ORDINANCE (S-1-16) APPROVING THE ANNUAL BUDGET FOR THE CITY OF PORT LAVACA, TEXAS AND ADOPTING THE BUDGET DOCUMENT FOR THE FISCAL YEAR OCTOBER 01, 2016 THROUGH SEPTEMBER 30, 2017; REPEALING ALL ORDINANCES OR PARTS THEREOF IN CONFLICT HERewith; AND ESTABLISHING AN EFFECTIVE DATE

5. CONSIDER FIRST READING OF AN ORDINANCE (S-2-16) FIXING THE TAX RATE AND TAX LEVY FOR THE CITY OF PORT LAVACA, TEXAS, FOR THE YEAR 2016, UPON ALL TAXABLE PROPERTY IN SAID CITY OF PORT LAVACA, TEXAS SUBJECT TO TAXATION BY SAID CITY ON THE FIRST DAY OF JANUARY, 2016 IN CONFORMITY WITH THE CHARTER PROVISIONS AND ORDINANCES OF SAID CITY OF PORT LAVACA; APPROPRIATING THE FUNDS DERIVED FROM SAID TAX LEVY TO VARIOUS FUNDS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND ESTABLISHING AN EFFECTIVE DATE
6. CONSIDER FIRST READING OF AN ORDINANCE (G-10-16) TO MAKE AMENDMENTS TO THE ORDINANCE DESCRIBED IN THE CITY OF PORT LAVACA CODE OF ORDINANCES AS APPENDIX "A" – FEES, RATES AND CHARGES AND ESTABLISHING AN EFFECTIVE DATE
7. CONSIDER RESOLUTION NO. R-082916-1 AUTHORIZING THE AWARD OF PROFESSIONAL SERVICE PROVIDER CONTRACTS FOR THE 2016 TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT TEXAS CAPITAL FUND AWARD
8. CONSIDER AWARD OF BID FOR STOP-LOSS COVERAGE RELATED TO THE CITY'S GROUP HEALTH INSURANCE COVERAGE
9. CONSIDER APPROVAL OF BUDGET AMENDMENTS
10. CONSIDER APPROVAL OF THE THIRD QUARTERLY FINANCIAL AND INVESTMENT REPORT

ADJOURN

JACK WHITLOW, MAYOR

CERTIFICATION OF POSTING NOTICE

THIS IS TO CERTIFY THAT THE ABOVE AND FOREGOING NOTICE OF A SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS, TO BE HELD ON MONDAY, AUGUST 29, 2016 BEGINNING AT 5:30 P.M., WAS POSTED AT CITY HALL, EASILY ACCESSIBLE TO THE PUBLIC, AS OF 5:00 P.M., WEDNESDAY, AUGUST 24, 2016.

MANDY GRANT,
CITY SECRETARY

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.